

Carroll County Transportation  
Advisory Committee Meeting  
August 11, 2009

In Attendance:

Jack Rose, Patrick Herlihy, Kit Morgan, Donna Sargent, Howard Cunningham, David Jeffers, Melissa Donaldson, Dee McClaire, Beverly Raymond, Brenda Gagne

Jack Rose made the call to order and received an acceptance of the last meetings minutes.

Kit Morgan spoke first. Kit said that the revised budget had been submitted by NCT and looked good. Kit said that he would get together with Bev about a training budget and the particulars of the revised budgets.

Jack asked Kit about the vehicle specs. Kit said that the vehicle specs were pretty much done. Jack asked if the color for the vehicles had been chosen. Bev responded that the committee had decided on blue. A committee member had a picture of the current NCT vehicles and showed them to Jack. Patrick asked if the decision had been made as to whether the vehicles would be gas or diesel, Bev told him that the committee had decided to go with gas vehicles.

Patrick updated the committee on the status of the RCC and SCC. The SCC is still trying to tie up a few loose ends. Patrick also mentioned about the possibility of Coos and Grafton counties merging.

Beverly gave an update on the RCC for Carroll County. Bev spoke with Jeanne Ryer from the Endowment for Health about the transit system and the RCC. It was agreed that the implementation of the transit system should be a priority and work with the RCC along side the project at a later time.

Brenda reviewed the progress with the transit routes and schedules. The routes have been temporarily defined as Route 1 (West Ossipee to N. Conway) Route 2 (West Ossipee to Wolfeboro) and Route 3 (West Ossipee to Laconia). A preliminary schedule has been put together for Route 1. The group will be taking a "Test Drive" of the route on Monday, August 17<sup>th</sup>. Departure from the CAP Tamworth building will be at 8:45 am and from the McDonalds in West Ossipee at 9:00 am. The vehicle holds 16 passengers and anyone is welcome to come along for the ride.

The Routes/Schedules group met with the owners of the Wolfeboro Trolley. The Wolfeboro operates a seasonal service but the group felt that there was a good possibility of connecting with their service at the Wright Museum stop. Brenda also mentioned that there was discussion about the Huggin's Hospital shuttle buses that are running and that it would be a good idea to have a conversation with Huggins to see if the possibility exists to connect with their service as well.

Howard asked about stops in Center Harbor. Dave mentioned that it will be considered a stop.

Jack asked about stops in Albany. Neither Brenda nor Dave had copies of the schedules with them to verify where the stops were. Brenda told the committee about “flag downs” and how they could work instead of assigning a stop. Dave mentioned that there was discussion of a stop in Conway at NH Works. Brenda mentioned that she is hoping to have 4 to 4 complete circuits with this route.

Bev updated the group on the BEAS funding for volunteer trips. She mentioned the discussions about sub contracting trips with agencies. Bev will talk to BEAS about subcontracting and what the best way to streamline this system and how to get the money to the providers for the trips.

Bev told the group that she has received about 10 resumes for the position of System Manager. Bev mentioned that she had utilized NHES to post the position. Bev will be reviewing the resumes more in depth and will be interviewing for the position soon. Bev would like the Executive Committee to be part of the interviewing team. Bev let everyone know that the Job Description is on Tri County CAP’s website [www.tccap.org](http://www.tccap.org).

The committee decided to start meeting on the first Tuesday of the month with the exception of the Sept. 14<sup>th</sup> meeting. Meeting will continue to be held at the CAP Building in Tamworth NH.

Next Meeting Date:

Sept. 14, 2009	1:30-3:00
Oct. 6, 2009	1:30-3:00
Nov. 3, 2009	12:30-2:00
Dec. 1, 2009	1:30-3:00

Meeting was adjourned.

Submitted by:  
bgagne