

**Carroll County Transit Project (CCTP)
Transportation Advisory Council Meeting
September 14, 2009**

In Attendance:

Bev Raymond, TCCAP Transportation	Brenda Gagne, No. Country Transit
Jack Rose	David Jeffers, Lakes Region Planning Comm.
Cimbria Badenhausen, BSES	Howard Cunningham, Town of Sandwich
Dee McClave, Jackson	Michael Lancor, Moultonborough
Jac Cuddy, Mt. Washington Valley Econ. Council	Dave Senecal, Town of Wolfeboro
William Farnum	Benny Jesseman, Carroll County RSVP
Michael Curreri, White Mountain Transit	Carter Terenzini, Town of Moultonborough
Ted Laliberte	George Cleveland, Gibson Center
Melissa Donaldson	

The meeting was called to order by President Dave Senecal at 1:35 p.m. in the Tri-County CAP Resource Center in Tamworth.

CC System Manager: Frank "Ted" Laliberte was introduced as the newly hired Carroll County System Manager.

Minutes: A motion was made and seconded to accept the August 11, 2009 meeting minutes. The motion was approved unanimously.

RFP Update: Beverly Raymond is in the process of preparing the RFP for the operation of the flex route system only.

Routes and Schedules Update: Brenda Gagne and a subcommittee reported a draft for Route 1 (West Ossipee to No. Conway). This route initially leaves McDonald's (W. Ossipee) at 6:00 a.m. and arrives at Memorial Hospital at 7:22 a.m. for a total time of 1 hour twenty-two minutes. The bus then goes back to W. Ossipee arriving at 8:37 a.m. A total of four round trips will be made daily on Route 1. Discussion took place regarding other potential stops on Route 16 as well as having at least one of the round trips cover Route 113 through Tamworth. It was quite obvious that route times and stop locations will change once the route begins due to the needs of riders who are using the system. Scheduling is very complex due to the large number of variables involved. Carter Terenzini made a motion, seconded by Jack Cuddy, to go from W. Ossipee to No. Conway via Route 113 rather than Route 16. The motion was approved unanimously. Jack Rose made a motion, seconded by George Cleveland, to look at schedules to make sure commuters are accommodated. The motion was approved unanimously.

Tasks Timeline: Bev projected a timeline of tasks to be performed by the Advisory Council and CC System Manager from September 2009 through July 2010. Immediate tasks (September to December) include:

- Route and Schedules,
- Bus stops contracts,
- Fare structures, marketing campaign, sales advertising campaign, developing a volunteer program, and preparation of RFP for contracting services. Bev will email the time line to all Advisory Council members.

Bylaws: Bev previously distributed draft bylaws for the Advisory Council's considerations. The State of NH is trying to establish regional coordinating councils throughout the state. These coordinating councils will serve as "brokers" for all transportation providers within their regions. Bev will prepare another draft set of bylaws for the Advisory Council's consideration.

Comment [BR1]: Governing bodies for the "brokers"

BEAS Funding Update: These funds can hopefully be used to provide funds to volunteer organizations, such as Caregivers, to reimburse volunteer drivers for providing transportation. We do not have a definitive answer to this issue.

Other Business: Bev stated that new radio communications are in place throughout Carroll and Coos County. Bev also referenced an error in a recent article published in the Conway Sun. The new CC System Manager (Ted Laliberte) can serve as a spare bus driver, but he is not expected to do mechanical repairs. Bev will ask a representative of Granite State Independent Living to make a presentation at an upcoming Advisory Council Meeting.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Michael Lancor, Moultonborough