

**Carroll County Transit Project (CCTP)  
Transportation Advisory Council Meeting  
December 1, 2009**

In Attendance:

Jack Rose , Albany	Bert Astles, Northern Human Services
Howard Cunningham, Sandwich	Benny Jesseman, Carroll County RSVP
Shirley Bentley, Caregivers	Glenna Nelson, Wakefield Shepherds
Dee McClave, Jackson	Bev Raymond, TCCAP Transportation
Brenda Gagne, No. Country Transit	Ted Laliberte, Project Manager
Michael Lancor, Moultonborough	Henry Anderson, Madison
William Farnum, Tamworth	Mary Deppe, NCC
Donna Sargent, Ossipee	Dorothy Solomon, C.C. Commissioner
Barbara Anderson, Madison	

The meeting was called to order by Jack Rose at 1:30 p.m. in the Sununu Room at the Tri-County CAP Resource Center.

Minutes: A motion was made by Dee McClave, seconded by Shirley Bentley, to accept the minutes of November 3, 2009 meeting. The motion was approved unanimously.

Systems Update: Ted Laliberte, Project Coordinator/Manager, indicated that he will be attending budget meetings/hearings in Wolfeboro, Madison and Ossipee. Howard Cunningham reported that a recent survey in Sandwich indicated a lack of support for public transportation. There was discussion about the need to disseminate information about CCTP to both educate the public and gain support. Bev Raymond reported that a revised brochure will be produced to use as one marketing device.

DHHS and SCC Updates Patrick Herlihy was unable to attend today's meeting. Beverly stated that DHHS is considering ways to establish regional coordinators throughout the State even though there are no funds to support such positions.

DOT Update: No report was available. Our DOT agreement regarding buses has not been finalized in writing. However, all CCTP buses have been ordered.

Town Funding – “Pay or Play”: Carter Terenzini began discussion about the “Pay or Play” concept as it might relate to the CCTP. Under this concept, residents boarding buses in Towns that have not contributed would pay higher fees than residents in Towns that have contributed. Dorothy Soloman noted that the Carroll County Budgets for 2009 and 2010 (tentative) contain \$1,000 to support CCTP. Howard Cunningham noted that we need to make sure Select Boards are informed that the County contribution is minimal. The Advisory Committee will table the “Pay or Play” concept until next year at this time.

Unique System Name: George Cleveland was unable to attend.

Other Business: As part of our marketing campaign, it was noted that we will be seeking local business advertisement support.

RFP Update: Carter Terenzini reported on behalf of the RFP subcommittee. The tentative release day for the RFP is December 28, 2009 with bids due approximately one month later. The RFP will cover operation and management of fixed routes transportation for a three-year period of time. Ads soliciting bidders will be placed in local, regional and one statewide newspaper. A rubric has been developed to evaluate proposals. All fixed routes will originate out of Ossipee. CCTP will operate and manage the three demand route buses. Communication for all routes will be handled by the Tri-County Cap office in Berlin. If no acceptable bidder submits a proposal, the CCTP Advisory Committee could undertake operation and management of the fixed routes. The staff at the Tri-County Cap office in Berlin is in a position to oversee operation and management of the fixed routes if necessary

A motion was made by Dee McClave, seconded by William Farnum, to adjourn the meeting at 2:26 p.m.

Respectfully submitted,

Michael Lancor, Moultonborough